CURRICULUM VITAE

KAREN CORDLE Kulmbacherstr. 14 10777 Berlin

+49176 8333 5201 cordlekaren@gmail.com



Senior HR-Generalist Lead with focus on HR business partnering, organizational and people development, operations and recruitment

CREATIVE, SELF-DIRECTED PROFESSIONAL WITH EXTENSIVE EXPERIENCE IN MANAGING FULL SPECTRUM OF HUMAN RESOURCES AND RECRUITING PROGRAMS, SERVICES AND FUNCTIONS; DEMONSTRATES STRONG COMMUNICATION AND INTERPERSONAL SKILLS WITH THE ABILITY TO INTERACT WITH ALL LEVELS OF MANAGEMENT

- 10 years + in general management, HR business partnering, people management and operations, including budgetary responsibility and project Management in digitalisation, new work, lean recruiting and lean learning & development programs;
- LONGSTANDING EXPERIENCE IN HR, PEOPLE LEARNING & DEVELOPMENT, HR OPERATIONS, TALENT MANAGEMENT
 AND RECRUITING AS WELL AS CHANGE MANAGEMENT ON ALL LEVELS AND HIERARCHIES, STRONG COMMUNICATOR
 AND EXCELLENT PRESENTATION SKILLS
- LEADERSHIP & HUMAN RESOURCES EXPERIENCE COVERS MANAGEMENT AND OPERATION OF OWN CORPORATE
 MANAGEMENT TRAINING ORGANIZATION OVER 15 YEARS IN CHARGE OF ALL HR PROCESSES FOR A STAFF OF 15 FTES,
 RECRUITMENT SERVICES, OUTPLACEMENT CONSULTING, PROGRAM DEVELOPMENT, JOB SEARCH AND PLACEMENT,
 DEVELOPMENT AND IMPLEMENTATION OF DIAGNOSTICS, ASSESSMENT CENTERS AND EMPLOYEE EVALUATION TOOLS
- KEEN ABILITY TO PARTNER WITH VARIOUS DEPARTMENTS AND STAKEHOLDERS TO UNDERSTAND BUSINESS OBJECTIVES.
 IMPROVE RESULTS AND IDENTIFY CORRESPONDING HUMAN RESOURCE NEEDS WHILST TRANSLATING THOSE BUSINESS NEEDS INTO USEFUL ACTION
- SOLID BACKGROUND IN LABOR AND EMPLOYEE RELATIONS, SEVERANCE MANAGEMENT, EXCELLENT WORKING KNOWLEDGE OF GERMAN LABOR LAW AND EXPERIENCE IN COLLABORATING WITH WORKS COUNCIL IN CASES OF PLANT CLOSURES, LAYOFFS AND VOLUNTARY LEAVE PROGRAMS
- VERSATILE INTERNATIONAL AND INTERCULTURAL BACKGROUND; HIGHLY ADAPTABLE
- FLUENT IN ENGLISH (MOTHER TONGUE) AND GERMAN (MOTHER TONGUE)
- PERFORMANCE-AND RESULTS-ORIENTED, HIGHLY MOTIVATING AND PRAGMATIC; STRONG PEOPLE AND ANALYTICAL SKILLS, HANDS-ON MENTALITY